

**CASTLE CARROCK & GELTSDALE PARISH COUNCIL MEETING**  
**Wednesday 9<sup>th</sup> July 2014**  
**7:30pm**  
**Watson Institute**

**MINUTES**

**In attendance:** Cllr Devereux, Cllr Widdowson, Cllr Johnstone, Cllr Brown, Cllr Holland, Cllr Knight, Cllr Parsons, Tricia Meynell (Clerk)

**1. Apologies.**

Cllr. Sam Wright, Cllr. W Graham

**2. Declaration of interests.**

Cllr Johnstone declared an interest in agenda item **4 b**, and in Planning Ref 14/0509

Cllr Brown declared an interest in Planning Ref 14/0493

**3. Minutes.**

The minutes of the meeting held on 14<sup>th</sup> May 2014 were authorised as a true record and signed by the Chairman.

**4. Agenda Items**

**a.** Allotments: Although this is still not a done deal, the Parish Council is proceeding with the project in the hope that it will come to fruition. The Expression of Interest form has been completed by Cllr Holland and has been passed by the County Council so is now at full application stage. The next stage is to complete the Business Plan by mid-September so that it can be heard by the Cabinet in November. Cllr Holland will start completing this plan and then gather more information from councillors and parishioners as necessary. She will also visit other allotment sites in Cumbria to see how they operate. It was suggested that should the plan come to fruition, the plot closest to Meadow View could possibly be kept for residents of same. It was also suggested that there could be a single communal shed containing lockers in which individuals could keep their tools so as not to create a 'shanty town' of unsightly mismatched sheds. The Parish Council would also have to get a price to have a tap put into the field at some central point for watering purposes. A strict code of conduct would have to be put in place to avoid eyesores being created by ad hoc constructions/poly tunnels or other miscellaneous pieces of equipment. This code of conduct would also include rules on access times, noise etc etc. These matters and more, as they arise, will be addressed during the completion of the Business Plan. Once this has been drafted, the County Council will check it before it is finally submitted for approval.

**b.** Request by Geltsdale Arts to borrow the parish council litter pickers for Music on the Marr – unanimously agreed that this would be fine. Four will be loaned to Geltsdale Arts.

**c.** To note that funding has been received for repair work to Lonnings from the budget of Councillor Bill Graham. The contractor has been contacted and told that we would like to make a start as soon as possible.

**d.** It was noted that the first aid course run by St John's Ambulance had taken place. Around 23 attendees. All agreed that it was a useful exercise.

**e.** Request from parishioner to place a memorial bench on the Marr. It was agreed that a suitable location would be thought about, although the Marr itself already has two benches and two new picnic tables and another bench would be too much for this particular location. It was suggested that the site at the end of Rectory Rd might be suitable or possibly immediately outside the village hall on the cobbles towards the rear of the building. The Watson Hall committee would have to be consulted on the latter. Cllr Devereux will talk to the parishioner concerned.

**f.** Request from Watson Institute for the Parish Council to pay for their annual insurance premium £751.83. The Parish Council has paid this premium for many years. It was agreed that it would be good to know

exactly what the policy contains in terms of what's covered. It was decided that the premium would be paid this year and that the policy should be thoroughly investigated before next year. Cllr Wright, as PC representative on the Village Hall committee will raise this matter.

**g.** Should the Parish Council make a donation to St John's Ambulance in return for the first aid course which has recently taken place. It was agreed that since certificates were purchased to the tune of around £300 it was not necessary to make further payment.

**h.** St Peter's Church has asked for a donation of £10 to go towards prize money for the Autumn which is a fundraiser for the church. This was agreed.

**i.** 2015 Birthday Honours list – Cllr Johnstone has suggested that we make a nomination. This will be looked into. The clerk will find out from CALC what the procedure is.

**5. Correspondence** – letters and emails received were viewed and discussed where appropriate.

- a.** Email from a parishioner in complaint about the possible allotments in the village. The Chairman will write a reply, addressing all points raised.
- b.** Resident asking about dog poo bags hanging in trees around the Jockey Shield area. –Cllr Parsons will find out if she can obtain a replacement bin as there used to be one a few years ago. It would have to be ascertained that the City Council would be responsible for emptying the bin on a regular basis should one be replaced.
- c.** Community Grant funding application by Geltsdale Arts seeking donation for Music on the Marr. Cllr Holland will email the County Council to see if grant money can be obtained.

#### **6. Financial Matters - Statement of account and bills to pay as follows**

- a.** Cheque to Watson Hall for grant applied for via the Parish Council to help finance cost of new Watson Hall heating system. This money has been deposited into the PC bank account and will now be transferred to the Watson Institute. £1,950.00 #355
- b.** Reimbursement for office expenses to parish clerk. £5.00 #353
- c.** Cheque to BDO (External Auditors) £30 for accounting error. #356
- d.** Reimbursement to parish clerk for flowers and chocolates given to St John's Ambulance Crew for first aid course £11.50 #354
- e.** Cheque to Watson Hall for their annual Insurance £751.83 #357

#### **7. Planning Matters**

**a. 14/0493** Revised Application for erection of 1 dwelling on land opposite Hallsteads (Mason/Baker). No objections were raised.

**b. 14/0509** – Variation condition of App 13/0841 – Land behind Townfoot Farm (Briggs) . The revision consists of the addition of garages for each property. No objections were raised.

#### **8. Councillor's Issues**

- a.** Cllr Brown is taking the grass clippings away from the corner at the end of Rectory Rd. Once this has been done the grass cutters will be asked to keep it cut right back to the hedge.
- b.** Cllr Johnstone has met with the City Council Licensing officers. They asked if the Parish Council had a policy in with regard to events taking place on the village green which do not involve members of the community. Cllr Johnstone proposes that we form a policy for future eventualities. This will be discussed at the next meeting.
- c.** The parishioner who takes care of the flower beds at the end of Rectory Rd does this voluntarily. It was suggested that at the end of the year a voucher for a garden centre will be given.

**The meeting closed at 20.58**

Date of next meeting, Wed 10<sup>th</sup> September 2014